



Minutes - 2018 CMA Annual General Meeting

The 2018 CMA Annual General Meeting (AGM) was held in the Plewman and Kirkup Salons in the Prestige Mountain Resort, Rossland, British Columbia on Wednesday, September 12, 2018. Copies of the Minutes of the 2017 CMA Annual General Meeting and Agenda for the 2018 CMA Annual General Meeting were distributed. Twenty-six CMA members were in attendance.

1.0 Meeting chair Ed Debicki called the meeting to order at 1:40 pm.

2.0 **REVIEW OF THE MINUTES OF 2017 CMA AGM MEETING:**

- 2.1. There were no errors or omissions in the Minutes of the 2017 CMA AGM held in Kamloops, BC.
- 2.2. Elaine Woo motioned that the Minutes of the 2017 AGM be accepted as presented. Harris Bujold (a.k.a. 177/555) seconded the motion. Motion carried.
- 2.3. Business and discussion arising from the minutes:
 - No attempt was made to reach out to the Standards Council of Canada (SCC). Wes Johnson suggested there was no advantage to reaching out as SCC has become very bureaucratic and they will continue to operate as they always have done.
 - No contact has been made with the Society of Mineral Analysts in the USA because they appear to have shut down their operations.
 - Following the 2017 CMA Conference in Kamloops, the exhibit area will shut down after coffee break on Wednesday morning. This will allow exhibitors to tear down their exhibits and attend the CMA Luncheon.
 - Sean Murry looked into the possibility of setting up electronic transfer of funds (ETFs) for the payment of the members' annual membership fees. Sean Murry checked with the CIBC bank and determined that the current bank account does not permit ETFs. The CMA would have to go to on-line banking to allow EFTs but the bank will not grant on-line banking for the CMA bank account because of the requirement for two signatures for each transaction. Ed Paski suggested that the CMA look into transferring its bank account to a credit union which allows ETFs. Sean Murry noted that he would prefer to keep the CMA bank account at the current CIBC branch.

3.0 **2018 CONFERENCE CHAIRPERSONS REPORT:** Scott Daniels

The conference was successful with 129 registrants (delegates and exhibitors), and 29 exhibit booths. Scott noted that the projected profit would be ~\$20K (note: Scott Daniels indicated it would be \$23K to ensure the Trail/Rossland profit was greater than Kamloops). There were 11 CMA memberships sold as part of the Conference registration.

On behalf of the CMA, Richard Bredl (Chair) and his organizing committee were thanked for hosting the CMA Conference and Exhibition in Trail/Rossland, BC. It was a superb event held in a picturesque setting.

4.0 **CMA TREASURERS REPORT:** Sean Murry

Sean Murry distributed copies of the CMA Financial Statement dated September 4, 2018, copies of the CIBC bank account statement ending July 31, 2018, and copies of the CMA's GIC renewal confirmation.



Sean reported that CMA is in good financial shape which will allow for continued funding of scholarships and equipment/program grants. The 2017 Kamloops Conference generated a profit of \$21,038.94. Currency conversion of US memberships has resulted in odd dollar amounts in the revenue totals. In 2017, BCIT was presented with four \$1K scholarships. This is two fewer scholarships than in previous years because no scholarships were awarded to any other institutions as there were no applications. Due to its moribund state, the BC Certified Assays Foundation did not submit any scholarship applications. BCIT Assayer Training Program was awarded a \$18K equipment grant to significantly offset the cost for the purchase of a Mettler Toledo microbalance. The 2017 Kamloops Conference returned the \$5000 seed money advance. The 2018 Trail/Rossland Conference was advanced \$1K to cover start-up expenses. CMA has a ~\$25K GIC which renews automatically and is used as a cushion to ensure funds are available to fund scholarships.

Jonathan Forrest moved that the Treasurers Report be accepted as presented. Ed Paski seconded the motion. Motioned carried.

Ed Debicki thanked Sean Murry for his service to the CMA as the Treasurer in a volunteer capacity.

5.0 CMA MANAGING SECRETARYS REPORT: Ed Debicki

Ed Debicki continued in the position as the CMA Managing Secretary.

As of August 31, 2018, there were 40 CMA individual memberships and 5 corporate memberships. Eleven individual members were added who registered for the Trail/Rossland CMA Conference.

After it was decided at the 2017 AGM that the CMA would no longer produce a DVD with conference proceedings, a 'Members Only' page was added to the CMA website to include the proceedings of the 2017 CMA Conference held in Kamloops, BC. Items included: 1) delegates list, 2) exhibitors list, 3) copies of the PowerPoint technical presentations which were approved by the authors for publication, and 4) photographs. A username and password are required for the 'Members Only' website page.

A new CMA Facebook page was established following unsuccessful attempts to take over the administration of the Facebook page set up during the 2012 Quebec CMA Conference.

Reorganization of the 12 boxes of CMA files was initiated. Proceedings for several years are missing and a couple of long-time CMA members were contacted to determine if they could provide the missing volumes. The files contain copies of the agendas and minutes of the annual business meetings starting with the first meeting in 1970, and these will be collated to put together a historical record of the CMA's activities.

CMA advertising and communication included updates to the CMA website, and production of two CMA newsletters

CMA was advised by the official receiver (MNP Ltd.) in the case of the Accurassay Laboratories Ltd. bankruptcy that the CMA will not be receiving all or part of its \$250 creditor claim filed by the CMA.

6.0 2019 CMA CONFERENCE AND EXHIBITION:

6.1 The 2019 CMA Conference and Exhibition (51st Annual Conference) will be held in Niagara Falls, Ontario, September 8 - 12, 2019, and hosted by ColdBlock Technologies Inc.



- 6.2 Richard Bredl moved that Niagara Falls be accepted as the location for the 2019 CMA Conference. John Andrew seconded the motion. Motion carried. Nick Kuryluk noted that the Niagara Falls area has lots to offer for the 2019 CMA Conference.
- 6.3 Scott Daniels moved that Nick Kuryluk (ColdBlock Technologies Inc.) be appointed as Chair for the 2019 CMA Conference. John Andrew seconded the motion. Motion carried.

7.0 CMA REGULAR BUSINESS:

- 7.1 Sean Murry agreed to continue as CMA Treasurer. Jonathan Forrest made a motion that Sean Murry continue as the CMA Treasurer for 2019. Ed Paski seconded the motion. Motion carried.
- 7.2 Ed Debicki agreed to continue as the CMA Managing Secretary. Sean Murry made a motion that Ed Debicki continue as the CMA Managing Secretary. Jennifer Boss seconded the motion. Motion carried. Sean Murry thanked Ed Debicki for his service to the CMA for the past year.
- 7.3 The CMA Steering Committee (SC) comprised of the CMA Treasurer (Sean Murry), CMA Managing Secretary (Ed Debicki) and a CMA member (Jonathan Forrest) will continue to serve as the CMA's informal executive. The SC's duties are: 1) seek out organizations and individuals who are willing to take on the CMA Conference in future years, and 2) review and approve applications for scholarships and equipment/program funding. Linda Melnbardis made a motion that the CMA Steering Committee continue in its present structure. Wes Johnson seconded the motion. Motion carried. Any other CMA member is welcome to join the Steering Committee.
- 7.4 With the CMA being in a good financial position, Sean Murry recommended that the membership fee structure for 2019 remain unchanged for individual (\$50), student, retired and inactive (\$25), and corporate (\$500) memberships. Jonathan Forrest made a motion that the membership fee structure remain the same for 2019. Ed Paski seconded the motion. Motion carried.

8.0 NEW BUSINESS:

- 8.1 A discussion reviewed the CMA Conference registration categories. Scott Daniels suggested that one-day registration not be widely broadcast and this option be left up to the discretion of each Conference organizing committee. It was suggested that the one-day registration be available for each Conference. Scott also noted that the Trail/Rossland CMA Conference did not have a registration category for 'Inactive' or 'Retired'. The 'Inactive' category is confusing because it is not clear what is meant by 'Inactive'. It was also suggested the 'Senior' category be eliminated. Ed Paski made a motion to remove the 'Inactive', 'Retired' and 'Senior' categories from Conference registration. Richard Bredl seconded the motion. Motion carried. Conference registration categories will be CMA member, CMA non-member and one-day. Each Conference registrant declares they are a CMA member vs. non-member on an honour system.
- 8.2 A discussion was held to consider changing the membership year from a calendar year (January 1st to December 31st) to a fiscal year (September 1st to August 31st) to coincide with the CMA's fiscal year and the memberships purchased in mid-September at the annual CMA Conference. Jonathan Forrest made a motion to change the CMA's membership year from September 1st to August 31st of the following year. John Andrew seconded the motion. Motion carried. Sean Murry will continue to issue a CMA Membership Card for each Individual Membership. Current 2018 CMA Individual Memberships and Corporate Membership will be extended to August 31, 2019.
- 8.3 It was suggested that the two exhibitors who are registered as part of their exhibit booth be required to purchase CMA Individual Memberships as part of their Conference registration. With the CMA being in good financial shape, it was agreed that it was not important to increase the



number of Individual Members by forcing Conference exhibitors to purchase Individual Memberships at \$50 each.

- 8.4 Ed Debicki noted that he will endeavor to ensure that sponsors of a CMA Conference do not assume that their organization automatically becomes a CMA Corporate Member. A one-year CMA Corporate Membership (\$500) is separate from sponsorship of a CMA Conference. Sean Murry suggested that some of the organizations are Corporate Members to ensure the CMA's financial viability.
- 8.5 Copies of the current CMA Constitution dated April 21, 1996 and the proposed amended CMA Constitution were distributed. A Constitution is considered a legal document and must contain eight mandatory requirements which have been incorporated into the amended CMA Constitution. Elaine Woo noted that under 'Dissolution of the CMA' the name 'Fire Assay Certification Program at British Columbia Institute of Technology (BCIT)' should be changed to 'BCIT Assayer Training Program'. A motion to approve the amendments to the CMA Constitution was made by Wes Johnson and seconded by Richard Bredl. The motion was approved by two-thirds or more of the members in attendance at the AGM which met the requirement for making amendments to the CMA Constitution. The CMA Constitution will come into effect one year after the amendments are approved (i.e., September 11, 2019 CMA AGM).

9.0 OTHER BUSINESS:

On behalf of the BCIT Assayers Training Program, Elaine Woo expressed a big thank you to the CMA for the scholarship funding and equipment grant funding in support of the students and the program at BCIT.

Sean Murry asked the members to reach out to academic institutions that might be eligible to receive CMA scholarship and equipment/program funding. It is up to the institution who receives the scholarship funding to determine which student receive the funds. Harris Bujold noted he would reach out to eligible Québec institutions.

10.0 ADJOURNMENT:

As there was no other business, Ed Debicki asked for a motion to adjourn the meeting. Jennifer Boss made a motion for adjournment of the CMA AGM. Tim Elliot seconded the motion. Motion carried. Meeting was adjourned at 2:40 pm.

ACTION ITEMS ARISING OUT OF THE MINUTES:

1. **Ed Debicki** will table the amended CMA Constitution at the CMA AGM on Wednesday, September 11, 2019 in Niagara Falls, Ontario.
2. **Harris Bujold** will contact eligible institutions in Québec to advise them of the CMA scholarship program.