



Canadian Mineral Analysts / Analystes canadiens des minéraux

*Communicate analytical technologies in the Canadian mining industry
Communiquer les technologies analytiques dans l'industrie minière canadienne*

Constitution – Canadian Mineral Analysts (CMA)

Name of Organization

Canadian Mineral Analysts (CMA).

Purpose of the Organization

Communicate analytical technologies in the Canadian mining industry.

Membership

Open to analysts and technical personnel directly connected with analyses required in the mineral industry who have paid their annual membership fee.

Membership of any member can be cancelled for unacceptable behaviour as determined by the Steering Committee and approved by a majority vote of the members at the Annual General Meeting (AGM).

Steering Committee

The CMA will be run by a Steering Committee consisting of the Treasurer, Managing Secretary and up to two other members. Members of the Steering Committee will be approved by a majority vote at the AGM. A Steering Committee member will serve until he/she elects to step down or is replaced by a majority vote at the AGM.

The duties of the Steering Committee are: 1) approve the venue and local organizing committee (LOC) for the subsequent year's Annual Conference and Exhibition, and seek out organizations and individuals who are willing to organize the CMA Conference and Exhibition in future years, and 2) review and approve: i) scholarship applications for Canadian college and university students studying fire assaying and/or chemical engineering technology, and ii) program and instrument/equipment grants applications for qualified fire assaying and/or chemical engineering technology programs in Canadian colleges and universities.

The Treasurer will be responsible for the CMA finances and financial records.

The Managing Secretary will be responsible for the day-to-day operations of the CMA.

The Steering Committee may from time-to-time appoint special committees from the membership for specific purposes.

Meetings

The Steering Committee will conduct the CMA business by e-mail or telephone on an as-needed basis.

An AGM of the membership will be held annually at the Annual CMA Conference and Exhibition or other venue. Members will be notified by e-mail of the AGM at least one week prior to the date of the AGM.

The Managing Secretary will prepare the AGM Agenda, and chair the AGM.

The business of the AGM shall be conducted in accordance with parliamentary procedure.

Motions at the AGM will be passed by a majority of those members attending the AGM.

A quorum for the AGM will constitute at least one Steering Committee member, and seven CMA members in good standing.



Canadian Mineral Analysts / Analystes canadiens des minéraux

*Communicate analytical technologies in the Canadian mining industry
Communiquer les technologies analytiques dans l'industrie minière canadienne*

Finances

Funds to run the CMA will be raised through individual and corporate memberships, and the proceeds from the Annual CMA Conference and Exhibition.

The Treasurer will maintain the CMA bank account, ensure two authorized signatures are obtained on each cheque, maintain the CMA books, and prepare the annual financial report for presentation at the AGM.

The annual individual and corporate membership fees shall be established at the AGM by a majority vote of the members.

The registration fees for the Annual CMA Conference and Exhibition will be established by each conference LOC.

Amendments to the Constitution

Amendments to the CMA Constitution shall be approved by two-thirds majority of the members in attendance at the AGM and shall be introduced for approval at the AGM one year prior to the AGM at which the amendments will come into effect.

Dissolution of the CMA

The CMA shall be dissolved if it has failed in its purpose or becomes financially insolvent.

Dissolution shall be recommended by the Steering Committee and approved by a majority of the members. The vote shall be conducted at the AGM or by e-mail.

Upon dissolution the assets of the CMA shall be distributed to the BCIT Assayer Training Program at the British Columbia Institute of Technology (BCIT).